Method 2 via Jaggaer CIM Researcher

- Login into Jaggaer CIM Researcher
- Select the “Material Search” tile
- Type in the identifier (e.g. name, chemical name, CAS, catalogue number & etc.) in the search field and Click button or press “enter” key
- Owner is set as default as the login user, this can be change by typing in the desired user last name.
Creating a Container

Click on icon to start the container creation process
Owner: will default to the login user
Fill in the mandatory fields with "*"
- Barcode (cannot be changed)
- Label
- Current Amt
- Original Amount
- Units
- Suppliers
- Use location
- Storage Location (default)
Creating a Container

- Click the button which will prompt the appearance of the “printer” icon.
- Click on the icon to print barcode which prompt window to select the label type and printer and click the print button to complete the action.