

## October 2015

October is National Safe Work Month in Australia. Have a look at the [resources](#) on the Safe Work Australia website and speak to your Health and Safety Coordinator to find out what's happening in your area. We will be celebrating on 28th October at the UNSW Health and Wellbeing Event for all persons involved in safety committees and emergency management.



### Ride2Uni Day

Wednesday 14 October is Ride2Uni Day, part of the national Ride2Work Day. Help encourage sustainable transport and celebrate cycling culture at UNSW by riding on 14 October. You can take part in two events; one at UNSW Kensington and one at UNSW Canberra.

- UNSW Kensington: Ride to Uni then celebrate at the Red Centre with a free breakfast (8:00-9:30am), Bike Workshop (9:00-10:00am) and lucky prize draw (10:00am). For more information see the [Facebook Event Page](#).
- UNSW Canberra: Lunch time ride through Duntroon and down to Jerrabomberra Wetlands. Please [register your interest](#) by selecting "UNSW Canberra, Northcott Drive, Canberra, ACT" as your workplace. If you have any questions contact [safety@adfa.edu.au](mailto:safety@adfa.edu.au).



### Demo of hazard reporting system

The myUNSW online hazard and incident reporting system is being refreshed. From February next year you will see some changes in how the system looks. Come along to a demo of the refreshed system to get a first-look and training on how to use it. Details are:

- Date: Tuesday 17 November 2015
- Time: 1pm - 3pm
- Location: Central Lecture Block 6

Contact [ohs@unsw.edu.au](mailto:ohs@unsw.edu.au) if you are interested in attending.



### Welcome Gregory

Gregory Maxwell has joined UNSW Health and Safety as Health, Safety and Environment Coordinator for Medicine. Gregory has worked as a hospital scientist (Microbiology) within the public sector and has also undertaken health and safety responsibilities within the laboratory environment; he also has experience in Occupational Hygiene. Gregory will be working with Medicine to improve safety compliance and promote safe working environments across the faculty.

Contact Gregory at the Lowy Cancer Research Centre, C25, Ext. 51701, email [g.maxwell@unsw.edu.au](mailto:g.maxwell@unsw.edu.au).

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## Kitchen appliances

Kitchen appliances can cause fires. Where at all possible, these should be avoided or kept to a minimum. Where kitchen appliances are used in the workplace for preparing food/drink they should only be kept in dedicated kitchen spaces. Never leave cooking appliances unattended e.g. microwave, toaster, sandwich press. You should always be in the area whilst warming or toasting to quickly respond to any issue with the appliance.

Place [this poster](#) in the vicinity to remind users.

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## Gas Safety Support

Swagelok, a fluid and gas systems company, are offering a free University Support Program to improve gas handling and systems safety. They are offering free installation training, industry and product training, on-site technical support, and assembly services.

Go to their [website](#) to find out more information and register for free services.

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## Accessing roof spaces

UNSW Facilities Management have recently implemented a process whereby UNSW stakeholders wanting access to roof space (external or internal), now need to be formally inducted. To undertake this process, stakeholders simply need to contact their specific Client Facilities Manager (CFM) for further help. If you are not sure who your CFM is contact [FM Assist](#) Ext. 55111.

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## Phenol first aid

If you work with Phenol (e.g. Trizol, TriReagent) then it is generally advised that polyethylene glycol (PEG 300 or 400) is available for first aid in the event of a spill on a person. It was recently identified that some Safety Data Sheets (SDS) in ChemAlert did not specifically recommend this. ChemAlert were notified and have updated known SDS's.

If you are using Phenol (or Phenol-containing products) please ensure that you have PEG available in your first aid kit. Please also ensure that you have appropriate gloves, especially work with high concentrations need barrier gloves.

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## National Home Doctor Service

The National Home Doctor Service offers after-hours, home visiting doctor service that will see you at UNSW. If you have a Medicate Card or Overseas Student Health Insurance then you are eligible to after-hours medical care, at your residence with no cost. From 4pm weekdays, 10am Saturdays, all day Sunday and public holidays.

The service is bulk billed. Call 137425 or visit [www.homedoctor.com.au](http://www.homedoctor.com.au) for more.

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## Lessons learnt

Recently a contractor at UNSW was working on an electrical item. He identified a fault and put a Danger Tag on the equipment with his contact



details and a description of the fault. It was found later that someone removed the Danger Tag and used the equipment. This is a reminder that you must never remove a Danger Tag since operating equipment that has been identified as dangerous puts yourself and others at serious risk of harm.

More information about Danger Tags is in [HS327 Plant and Equipment Procedure](#).

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