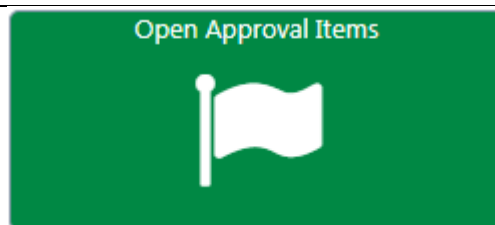


Open Approval Items



ERMSUPERUSER00026882 11/10/17 11:27 AM

ACETIC ANHYDRIDE 99+%
ALFA (AESAR)

R2


ERMSUPERUSER00026881 11/10/17 11:25 AM

PSF-TEFI-TP11-ZEO - ZEOCIN YEAST SELECTION VECTOR
SIGMA-ALDRICH

Material

Open Approval Items

The Open Approval Items window opens to display all request items requiring approval that you have permission to approve, and also allows you to search for (all) items requiring approval.

- ▶ Used for EHS/Safety Approval
- ▶ Search for requests needed for EHS approval
- ▶ Select the 'Approval' button to approve item
- ▶ Select the 'Reject'  button to reject the item.

Note: If an item is rejected, the item can be re-ordered through the "My Request" tile, where a user can resubmit the order with the correct material matching.

Types of Approvals:

- "Material" approval is a new approval for any item that creates a new material in substance register from request process
- "R2" approval is restricted list approval for chemicals considered as high risk at UNSW.