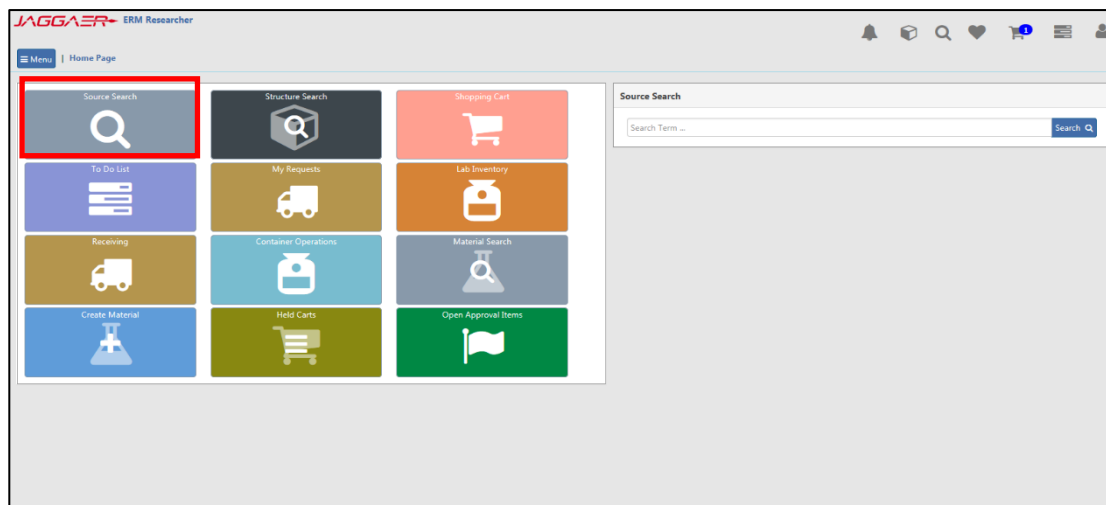


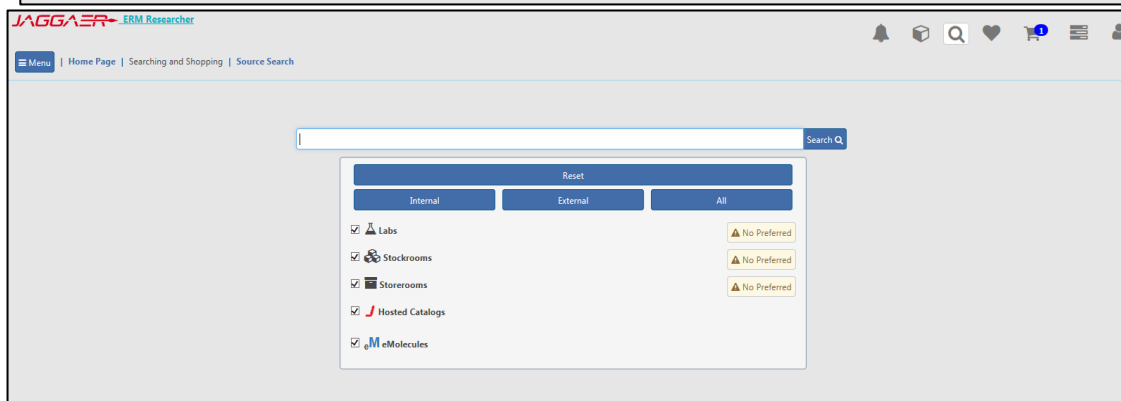
Hosted Catalogue Purchasing Procedure

Hosted Catalogue Purchasing Procedure

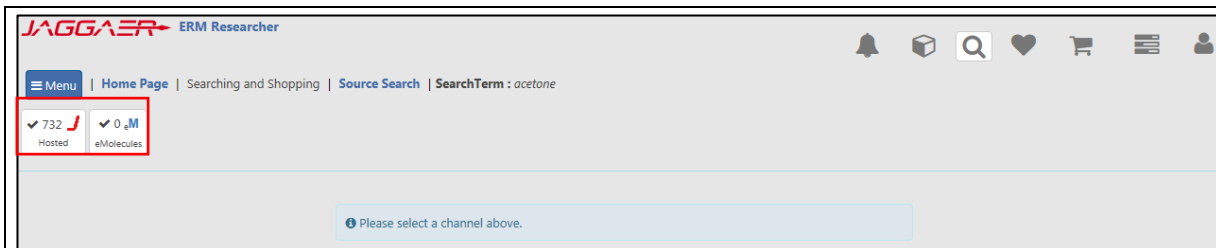


Select the 'Source search' tile on the home page

- ▶ Source Search Window will appear
- ▶ Select 'Hosted Catalogues' and 'eMolecules' as sources to search from
 - ▶ Option 1: Manual Selection
 - ▶ Option 2: Select External
- ▶ Type any of the below identifiers into the search field and click 'Search' button:
 - ▶ Common name
 - ▶ CAS number
 - ▶ Chemical formula
 - ▶ Catalogue number



Hosted Catalogue Purchasing Procedure



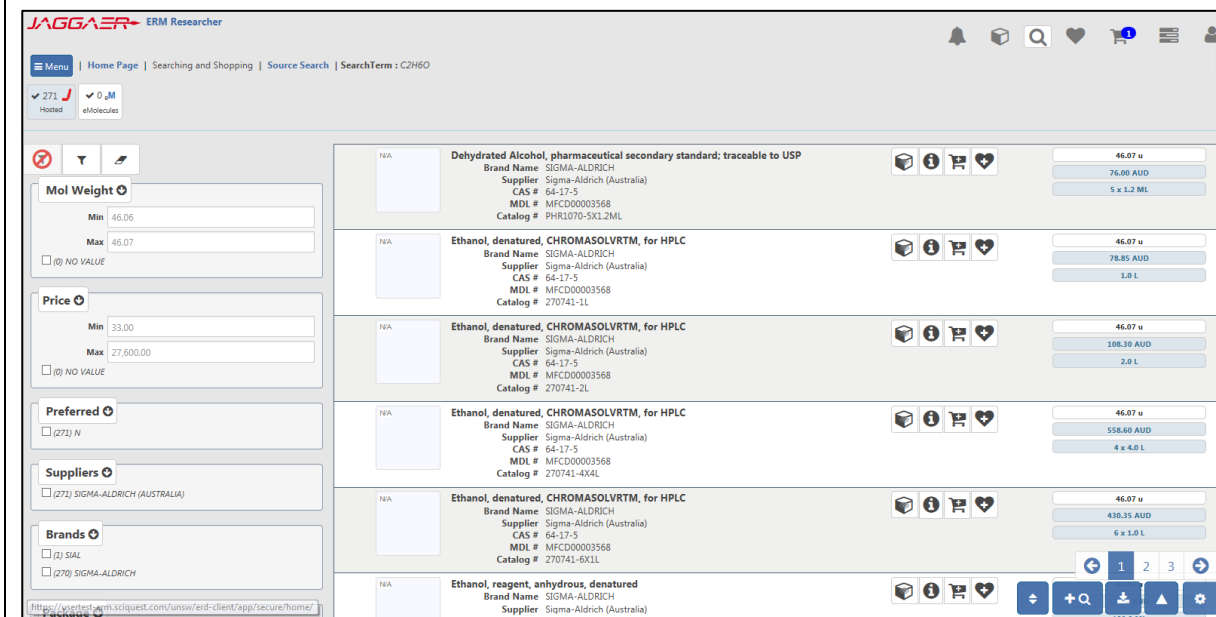
JAGGAER ERM Researcher

Menu | Home Page | Searching and Shopping | Source Search | SearchTerm : acetone

732 Hosted | 0 eMolecules

Please select a channel above.

- You can select from either the 'Hosted Catalogues' or 'eMolecules' channels



JAGGAER ERM Researcher

Menu | Home Page | Searching and Shopping | Source Search | SearchTerm : C2H6O

271 Hosted | 0 eMolecules

Mol Weight

Price

Preferred

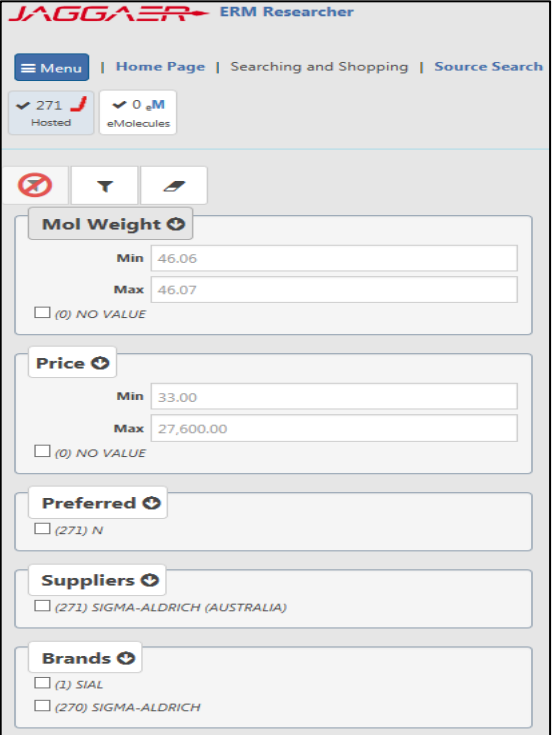
Suppliers

Brands

Dehydrated Alcohol, pharmaceutical secondary standard; traceable to USP	46.07 u
Ethanol, denatured, CHROMASOLVRTM, for HPLC	46.07 u
Ethanol, denatured, CHROMASOLVRTM, for HPLC	46.07 u
Ethanol, denatured, CHROMASOLVRTM, for HPLC	46.07 u
Ethanol, denatured, CHROMASOLVRTM, for HPLC	46.07 u
Ethanol, reagent, anhydrous, denatured	46.07 u

- Search result window should appear next

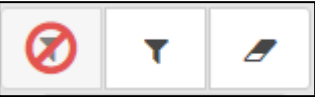
Hosted Catalogue Purchasing Procedure







The screenshot shows the JAGGAER ERM Researcher interface with the following filter sections:

- Mol Weight:** Min 46.06, Max 46.07. (0) NO VALUE
- Price:** Min 33.00, Max 27,600.00. (0) NO VALUE
- Preferred:** (271) N
- Suppliers:** (271) SIGMA-ALDRICH (AUSTRALIA)
- Brands:** (1) SIAL, (270) SIGMA-ALDRICH

Apply Clear



- ▶ The 'Filter' Option allows the user to filter result according to different input (e.g. Mol. Weight, Price, etc.)
- ▶ Use the 'Apply filter' based on any parameters that you input, or 'Clear filter'
- ▶ Click on the  'Add to Shopping Cart' icon to add the item
- ▶ Item should appear in the shopping cart 
- ▶ For additional information click on  icon
- ▶ To add items as a 'Favourite', click on  icon

Hosted Catalogue Purchasing Procedure



JAGGAER ERM Researcher

Menu | Home Page | Searching and Shopping | Shopping Cart


Add Item + | Proceed To Checkout > ! 2

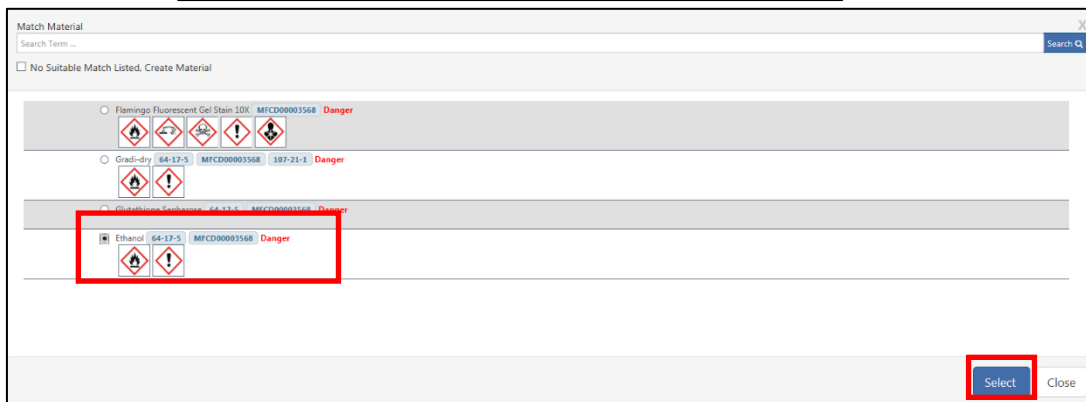
Cart Name: McLaughlin00026691 | Cart Creator: Nancy McLaughlin (nmcLaughlin@jaggaer.com)

Hosted Catalogs

Item	Brand	Supplier	Catalog #	CAS #	Price	Package	MDL #	Total
Dehydrated Alcohol, pharmaceutical secondary standard; traceable to USP	SIGMA-ALDRICH	Sigma-Aldrich (Australia)	PHR1070-5X1.2ML	64-17-5	76.00 AUD	5 x 1.2 ML	MFCD00003568	76.00 AUD
	<div style="display: flex; justify-content: space-between;"> Order Qty. 1 Total 76.00 AUD </div>							
Dehydrated Alcohol, pharmaceutical secondary standard; traceable to USP	SIGMA-ALDRICH	Sigma-Aldrich (Australia)	PHR1070-5X1.2ML	64-17-5	76.00 AUD	5 x 1.2 ML	MFCD00003568	76.00 AUD
	<div style="display: flex; justify-content: space-between;"> Order Qty. 1 Total 76.00 AUD </div>							

Actions Required

 Item matches multiple materials.






Match Material

Search Term ... Search Q

No Suitable Match Listed, Create Material

<input type="radio"/>	Flamingo Fluorescent Gel Stain 10X	MFCD00003568	Danger
<input type="radio"/>	Gradi-dry	64-17-5 MFCD00003568 107-21-1	Danger
<input checked="" type="radio"/>	Ethanol	64-17-5 MFCD00003568	Danger

Select Close

- ▶ Go to Shopping cart icon 
- ▶ Prior to check out, you will need to complete any mandatory actions, e.g. substance matching. This is denoted by the  icon
- ▶ To perform a substance match; first click on the  icon
- ▶ Search for the desired material and choose the appropriate item.
- ▶ Click on the 'Select' button to complete the matching process.

Hosted Catalogue Purchasing Procedure

JAGGAER ERM Researcher

Menu | Home Page | Searching and Shopping | Shopping Cart

Add Item → **Proceed To Checkout** →

Cart Name: McLaughlin00026691 | Cart Creator: Nancy McLaughlin (nmclaughlin@jaggaer.com)

Hosted Catalogs

Dehydrated Alcohol, pharmaceutical secondary standard; traceable to USP	Order Qty. 1	Total 76.00 AUD
<p>Brand SIGMA-ALDRICH Supplier Sigma-Aldrich (Australia) Catalog # PHR1070-5X1.2ML CAS # 64-17-5</p> <p>Price 76.00 AUD Package 5 x 1.2 ML MDL # MFCD00003568</p>		
Dehydrated Alcohol, pharmaceutical secondary standard; traceable to USP	Order Qty. 1	Total 76.00 AUD
<p>Brand SIGMA-ALDRICH Supplier Sigma-Aldrich (Australia) Catalog # PHR1070-5X1.2ML CAS # 64-17-5</p> <p>Price 76.00 AUD Package 5 x 1.2 ML MDL # MFCD00003568</p>		

JAGGAER ERM Researcher

Menu | Home Page | Searching and Shopping | Shopping Cart | **Checkout**

Submit →

Cart Name: McLaughlin00026691 | Cart Creator: Nancy McLaughlin (nmclaughlin@jaggaer.com)

Recipient: Nancy McLaughlin (nmclaughlin@jaggaer.com) | Deliver To: CHEMISTRY>F10>2>234

Shipping: Normal | Cost Center: CHEMSCL-OP001-PSS1211

Hosted Catalogs

Dehydrated Alcohol, pharmaceutical secondary standard; traceable to USP	Order Qty. 1 Price 76.00 AUD	Total 76.00 AUD
Dehydrated Alcohol, pharmaceutical secondary standard; traceable to USP	Order Qty. 1 Price 76.00 AUD	Total 76.00 AUD
Type In	Order Qty. 1 Price 75.00 AUD	Total 75.00 AUD
Brand new cool material		
Supplier Sigma-Aldrich Catalog # 567890		

Cart Total: 227.00 AUD

▶ To complete the submission of the request, click the **'Proceed to Checkout'** button.

▶ Complete the mandatory fields denoted by the red asterisk *

- Cart name
- Recipient
- Deliver To (will default)
- Cost Centre

▶ Click the **'Submit'** button



Hosted Catalogue Purchasing Procedure

