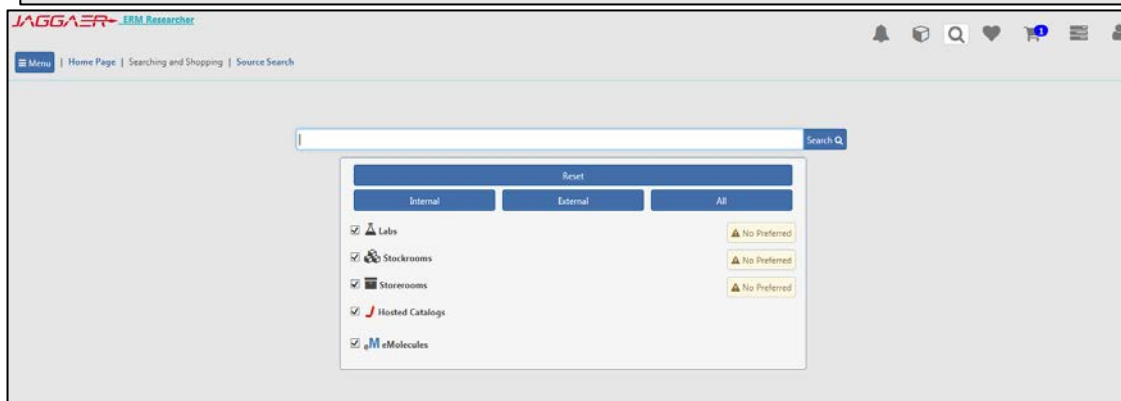
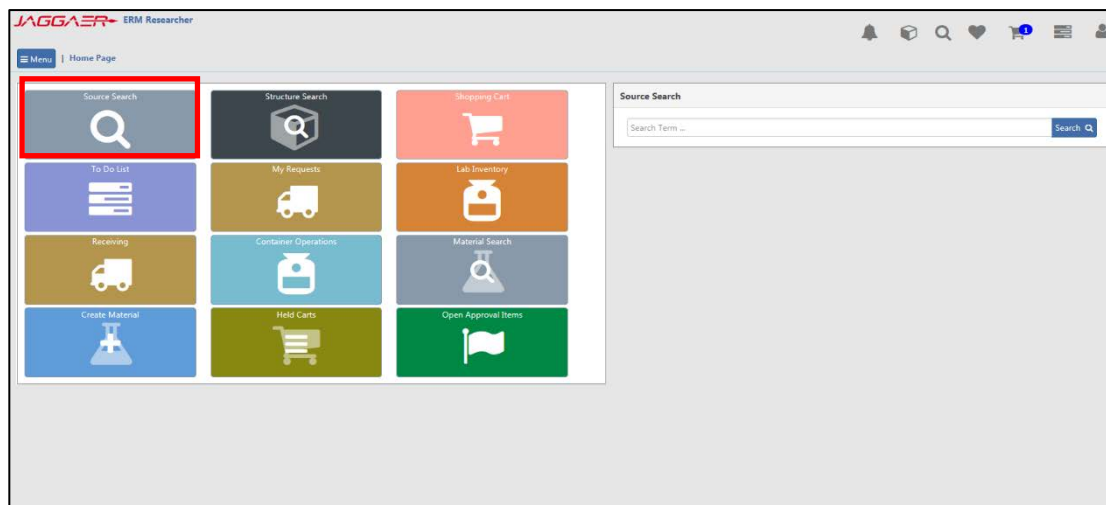


Hosted Catalogue Purchasing Procedure

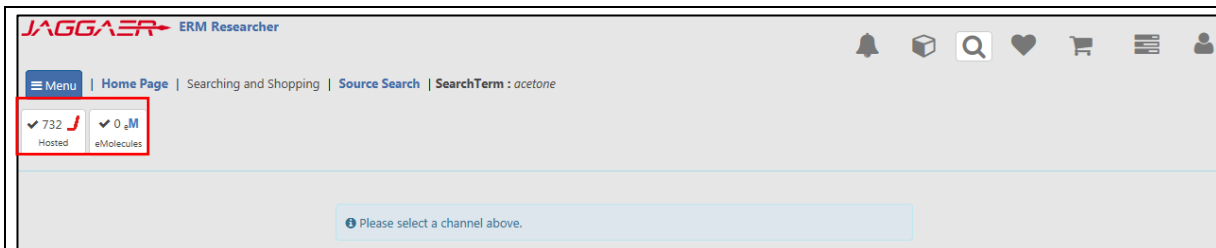
Hosted Catalogue Purchasing Procedure



Select the 'Source search' tile on the home page

- ▶ Source Search Window will appear
- ▶ Select 'Hosted Catalogues' and 'eMolecules' as sources to search from
 - ▶ Option 1: Manual Selection
 - ▶ Option 2: Select External
- ▶ Type any of the below identifiers into the search field and click 'Search' button:
 - ▶ Common name
 - ▶ CAS number
 - ▶ Chemical formula
 - ▶ Catalogue number

Hosted Catalogue Purchasing Procedure



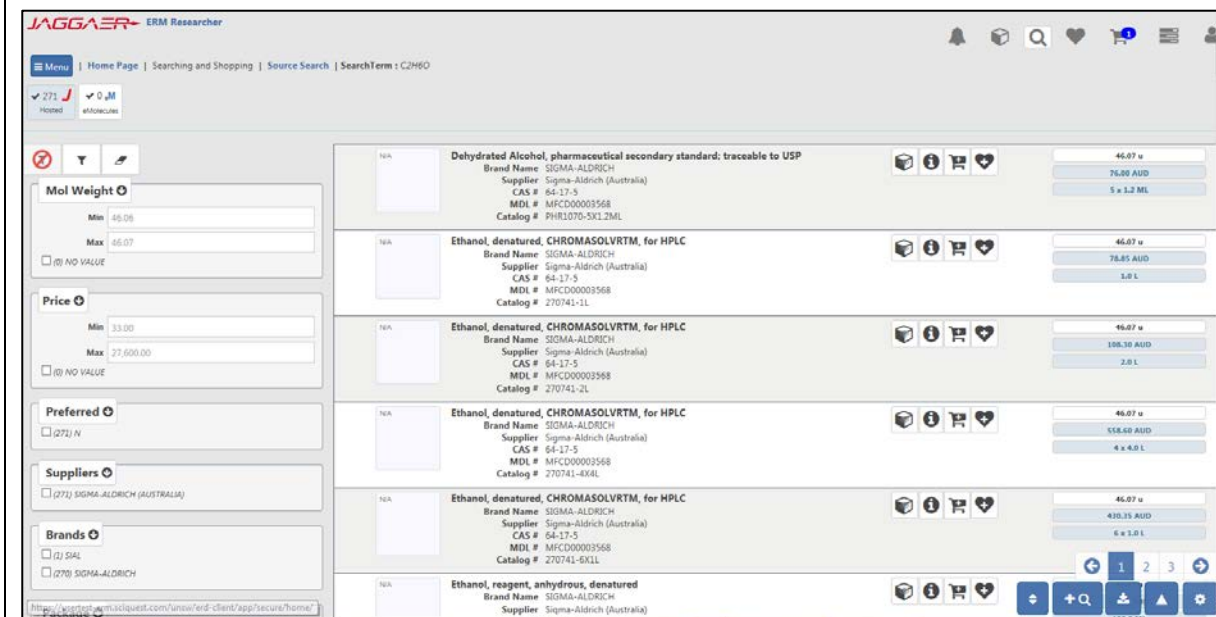
JAGGAER ERM Researcher

Menu | Home Page | Searching and Shopping | Source Search | SearchTerm : acetone

732 Hosted | 0 eMolecules

Please select a channel above.

▶ You can select from either the 'Hosted Catalogues' or 'eMolecules' channels



JAGGAER ERM Researcher

Menu | Home Page | Searching and Shopping | Source Search | SearchTerm : C2H6O

271 Hosted | 0 eMolecules

Mol Weight

Price

Preferred

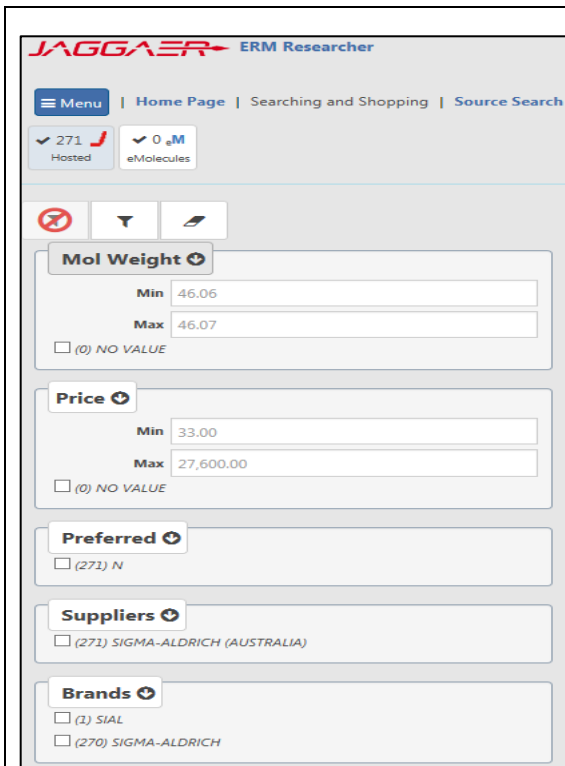
Suppliers

Brands

Dehydrated Alcohol, pharmaceutical secondary standard; traceable to USP	46.07 u
Ethanol, denatured, CHROMASOLVRM, for HPLC	46.07 u
Ethanol, denatured, CHROMASOLVRM, for HPLC	46.07 u
Ethanol, denatured, CHROMASOLVRM, for HPLC	46.07 u
Ethanol, denatured, CHROMASOLVRM, for HPLC	46.07 u
Ethanol, reagent, anhydrous, denatured	46.07 u

▶ Search result window should appear next

Hosted Catalogue Purchasing Procedure



JAGGAER ERM Researcher

Menu | Home Page | Searching and Shopping | Source Search

271 Hosted | 0 eMolecules

Mol Weight

Min: 46.06
Max: 46.07
 (0) NO VALUE

Price

Min: 33.00
Max: 27,600.00
 (0) NO VALUE

Preferred

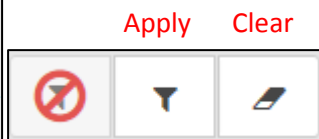
(271) N





Suppliers

(271) SIGMA-ALDRICH (AUSTRALIA)

Brands

(1) SIAL
 (270) SIGMA-ALDRICH



- ▶ The 'Filter' Option allows the user to filter result according to different input (e.g. Mol. Weight, Price, etc.)
- ▶ Use the 'Apply filter' based on any parameters that you input, or 'Clear filter'
- ▶ Click on the  'Add to Shopping Cart' icon to add the item
- ▶ Item should appear in the shopping cart 
- ▶ For additional information click on  icon
- ▶ To add items as a 'Favourite', click on  icon

Hosted Catalogue Purchasing Procedure



JAGGAER ERM Researcher

Menu | Home Page | Searching and Shopping | Shopping Cart

Add Item | Proceed To Checkout | 2

Cart Name: McLaughlin00026692 | Cart Creator: Nancy McLaughlin (nmcoughlin@jaggaer.com)

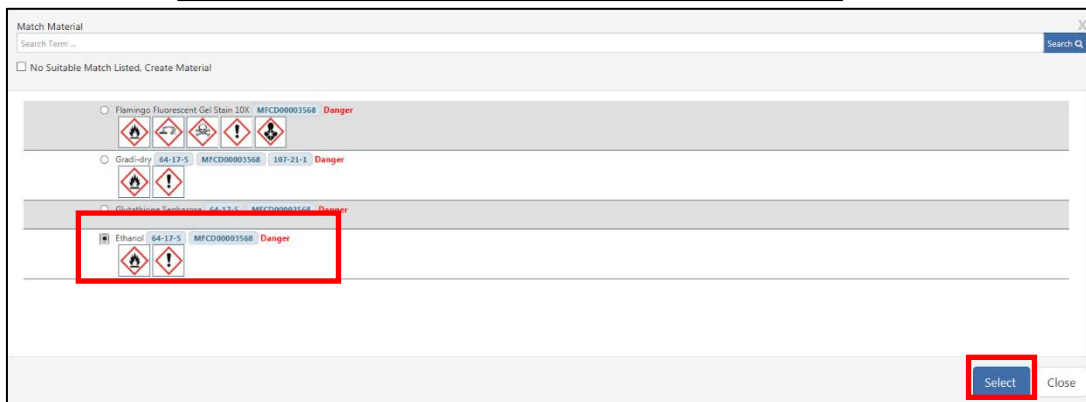
Hosted Catalogs

Item	Brand	Supplier	Price	Package	MDL #	Total
Dehydrated Alcohol, pharmaceutical secondary standard; traceable to USP	SIGMA-ALDRICH	Sigma-Aldrich (Australia)	76.00 AUD	5 x 1.2 ML	MFC00003568	76.00 AUD
Dehydrated Alcohol, pharmaceutical secondary standard; traceable to USP	SIGMA-ALDRICH	Sigma-Aldrich (Australia)	76.00 AUD	5 x 1.2 ML	MFC00003568	76.00 AUD

Actions Required



Item matches multiple materials.






Match Material

Search Term...

No Suitable Match Listed, Create Material

<input type="radio"/>	Flamingo Fluorescent Gel Stain 10X	MFC00003568	Danger
<input type="radio"/>	Grad-dry	64-17-5 MFC00003568 197-21-1	Danger
<input checked="" type="radio"/>	Ethanol	64-17-5 MFC00003568	Danger

Select Close

- ▶ Go to Shopping cart icon 
- ▶ Prior to check out, you will need to complete any mandatory actions, e.g. substance matching. This is denoted by the  icon
- ▶ To perform a substance match; first click on the  icon
- ▶ Search for the desired material and choose the appropriate item.
- ▶ Click on the 'Select' button to complete the matching process.

Note: Quantity values > 100 can now be typed in to the "Order Qty" field.

Hosted Catalogue Purchasing Procedure

JAGGAER ERM Researcher

Menu | Home Page | Searching and Shopping | Shopping Cart

Add Item **Proceed To Checkout** Cart Name: McLaughlin00026691 Cart Creator: Nancy McLaughlin (nmclaughlin@jaggaer.com)

Hosted Catalogs

Dehydrated Alcohol, pharmaceutical secondary standard; traceable to USP	Order Qty. 1	Total 76.00 AUD
Brand: SIGMA-ALDRICH Supplier: Sigma-Aldrich (Australia) Catalog #: PHR1070-SX1.2ML CAS #: 64-17-5	Price: 76.00 AUD Package: 5 x 1.2 ML MDL #: MFCD00003568	
Dehydrated Alcohol, pharmaceutical secondary standard; traceable to USP	Order Qty. 1	Total 76.00 AUD
Brand: SIGMA-ALDRICH Supplier: Sigma-Aldrich (Australia) Catalog #: PHR1070-SX1.2ML CAS #: 64-17-5	Price: 76.00 AUD Package: 5 x 1.2 ML MDL #: MFCD00003568	

JAGGAER ERM Researcher

Menu | Home Page | Searching and Shopping | Shopping Cart | Checkout

Submit

Cart Name: McLaughlin00026691 Cart Creator: Nancy McLaughlin (nmclaughlin@jaggaer.com)

Recipient: Nancy McLaughlin (nmclaughlin@jaggaer.com) Deliver To: CHEMISTRY-F10-2-234

Shipping: Normal Cost Center: CHEM5CL-ORDR1-B55121

Hosted Catalogs

Dehydrated Alcohol, pharmaceutical secondary standard; traceable to USP	Order Qty. 1 Price 76.00 AUD	Total 76.00 AUD
Brand: SIGMA-ALDRICH Supplier: Sigma-Aldrich (Australia) Catalog #: PHR1070-SX1.2ML		
Dehydrated Alcohol, pharmaceutical secondary standard; traceable to USP	Order Qty. 1 Price 76.00 AUD	Total 76.00 AUD
Brand: SIGMA-ALDRICH Supplier: Sigma-Aldrich (Australia) Catalog #: PHR1070-SX1.2ML		

Type In

Brand new cool material	Order Qty. 1 Price 75.00 AUD	Total 75.00 AUD
Supplier: Sigma-Aldrich Catalog #: 567890		

Cart Total: 227.00 AUD

- ▶ To complete the submission of the request, click the 'Proceed to Checkout' button.
- ▶ Complete the mandatory fields denoted by the red asterisk *
 - a. Cart name
 - b. Recipient
 - c. Deliver To (will default)
 - d. Cost Centre
- ▶ Click the 'Submit' button