

Part 2: Construction specific aspects - Complete for construction projects only, some elements may be relevant to service contracts

Is the following information in the construction site safety plan?	
a) The names, positions and WHS responsibilities of all persons at the workplace	
b) Details of PCBU commissioning the construction work	
c) Details of the principal contractor	
d) Details of the construction project, (i.e. address, start and end date and brief description of construction)	
e) Details on contractors/ subcontractors management (i.e. compliance with the WHS management plan, how non-compliance will be handled)	
f) Isolation measures of work sites from public and other stakeholders	
g) Perimeter signage with Principal Contractor contact, First Aid and PPE requirements	
h) Site-specific health and safety rules and consultation around these rules,	
i) Arrangements to collect and assess, monitor and review the SWMS for high risk work	

High risk work construction work; is the following covered?	
a) Falls: Involves a risk of a person falling more than 2 metres,	
b) Is carried out on a telecommunication tower,	
c) Demolition: Involves demolition of an element of a structure that is load-bearing or otherwise related to the physical integrity of the structure,	
d) Asbestos: Involves, or is likely to involve, the disturbance of asbestos,	
e) Collapse: Involves structural alterations or repairs that require temporary support to prevent collapse,	
f) Confined space: Is carried out in or near a confined space,	
g) Is carried out in or near:	
• a shaft or trench with an excavated depth greater than 1.5 metres,	
• a tunnel,	
h) Explosives: Involves the use of explosives,	
i) Pressure: Is carried out on or near pressurised gas distribution mains or piping,	
j) Chemical: Is carried out on or near chemical, fuel or refrigerant lines,	
k) Electrical: Is carried out on or near energised electrical installations or services,	
l) Flammable: Is carried out in an area that may have a contaminated or flammable atmosphere,	
m) Concrete: Involves tilt-up or precast concrete,	
n) Traffic: Is carried out on, in or adjacent to a road, railway, shipping lane or other traffic corridor that is in use by traffic other than pedestrians,	

o) Mobile Plant: Is carried out in an area at a workplace in which there is any movement of powered mobile plant,	
p) Temperature: Is carried out in an area in which there are artificial extremes of temperature,	
q) Water: Is carried out in or near water or other liquid that involves a risk of drowning,	
r) Diving: Involves diving work.	
s) Excavation and trench work	

Comments for Section 2:

Part 3: WHS legislation listed hazards

Hazardous work	
a) Demolition work	
b) General electrical safety in workplaces and energised electrical work	
c) Falls	
d) Confined spaces	
e) Manual tasks (hazardous)	
f) Noise	
g) Diving work	
h) Falling objects	
i) Managing risks from airborne contaminants	
j) Hazardous atmospheres	
k) Storage of flammable or combustible substances	
l) Remote or isolated work	
m) Hazardous building materials (asbestos, lead & other)	
n) Hazardous substances - Chemicals, Biological,	
o) Radiation	
p) Temperature extremes	
q) Excavation and trench work	

High risk work	
a) Scaffolding work	
b) Dogging and rigging work	
c) Crane and hoist operation	
d) Materials hoist	
e) Personnel and materials hoist	
f) Boom-type elevating work platform	
g) Concrete placing boom	
h) Reach stackers	
i) Forklift operation	

Comments for Part 3:

Part 4: Are the following specific categories covered?

Plant and equipment	
a) Storage of plant	
b) Use of power tools	
c) Inspection and testing of plant	
d) Electrical testing	
e) Pre-purchase assessment of plant for installation on site	

Subcontractor management process	
Consultation with subcontractors	
Validation of subcontractor to work on site	
Compliance monitoring	

Risk controls	
• Health Monitoring (where applicable)	
• Permit to work system (Hot works, heights, confined spaces, coring, digging)	
• Lock out and isolation (LOTO)	
• SWMS	
• Worksite isolation to protect public/ others	
• Fatigue management	
• Drugs and alcohol	
• Housekeeping	
• PPE	

Waste management process	
• Waste removal process (i.e. all waste taken offsite)	
• Hazardous building materials disposed of in accordance with regulations	

Vehicles/mobile plant	
a) Use of vehicles/ mobile plant (also see HS930 traffic management plan checklist)	

Comments for Part 4:

Part 5: Are the following templates part of the safety plan? Is there evidence they are used?

Forms and templates		Comments for section 5:
• Hazard and risk register?		
• Plant and equipment register?		
• Electrical item register?		
• Lifting equipment register?		
• Pre start/Tool box template?		
• Safety performance template?		
• Permit templates?		
• Hazard and incident reporting forms?		
• Register of injuries?		
• SWMS review checklist?		
• Competency register?		
• Workplace inspection checklist?		
• First aid kit checklists?		
• Chemical register?		

Sign off
Safety plan review date:
Reviewed by (print name):
Position: