

Creating a New Stockroom Item

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JAGGAER Stockroom

Menu ChemStore

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Add Stock Master Item Reset Fields

Add Stock Master Item

Name * **Customer Catalog #** **Active**

Product Bar Code **Print Product Bar Code Label**

Stock As *

▼ Descriptive Information

Description

Image **Stock Master Label**

Brand **Manufacturer Part #** **Price AUD**

UNSPSC **Commodity Code**

Product Category

Custom 1 **Custom 2**

▶ Count Stock Defaults

▶ Visual Stock Defaults

▶ Material Selection

▶ Replenishment Specification

- ▶ Basic information for Stockroom item
 - ▶ Name
 - ▶ Customer Catalogue # (e.g. LCS-XXXX-XXXXX or UCS-XXXX-XXXXX)
 - ▶ Select 'Stock As' (e.g. EA)
 - ▶ Descriptive Information:
 - ▶ Description
 - ▶ Image (Attach image file for product by clicking 'Browse' button.)
 - ▶ Stock Master Label (Manufacturer name for stock item)
 - ▶ Brand (e.g. vendor, supplier & distributor)
 - ▶ Manufacturer Part #
 - ▶ Price (Advertised price for the end-user)

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Match Material

Search Term ...

Material Selection

Material Name

| | | | |
|---|--|--|---|
| Pkg Quantity Value > 0 <input type="button" value="x"/> | Pkg UoM <input type="text"/> | Pkgs Per Stock Unit * 1 <input type="button" value="x"/> | Create Containers None <input type="text"/> |
|---|--|--|---|

Count Stock Defaults

EOQ Value > 0. Default value is 1.

Reorder Point Value >= 0. Default value is 0.

- ▶ Create Stockroom item type
 - ▶ ERM containers
 - ▶ Select "Material selection" tab
 - ▶ Click "Match" button
 - ▶ Match material window will pop, search for correct material
 - ▶ Click "Select" button to confirm selection

- ▶ Fill in the following from the drop-down menu
 - ▶ Pkg Quantity
 - ▶ Pkg UoM
 - ▶ Pkgs Per Stock Unit

- ▶ Count items
- ▶ Type in the desired EOQ and Reorder point values (refer to page 54)

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▼ Replenishment Specification

Select a Supplier to Create

Replenishment

Supplier Catalog #

Spend Director SKU

Stock Units/Item Price Currency

Note
Maximum of 4000 characters

▶ Replenishment Specifications:

- ▶ Select the "Supplier" from drop menu
- ▶ Supplier Catalogue#:
- ▶ Stock Units/Item (number of stock units that are received when this catalogue item is ordered from the supplier. This value is also used in determining the number of product labels to print in the receiving when a product label is printed by ERM.
- ▶ Price (price from the supplier)

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